



**Capital Consultant**

**CHECKLIST**

- Completed Client Information Form
- 3 months Bank Statements – PDF Format
- Recently Filed Trading Accounts
- Management Accounts for loans over £20k
- Last 4 VAT returns “if available”

**Need Assistance?**

Telephone: 004420 3841 5677 [www.capitalconsultant.co.uk](http://www.capitalconsultant.co.uk)  
Please email to: [info@capitalconsultant.co.uk](mailto:info@capitalconsultant.co.uk)

**Business Loan Information**

<b>Business Loan Amount Required:</b>	
<b>Purpose of Business Loan:</b>	
<b>Have you missed any credit payments in the last 12 Months:</b>	<b>Explanation:</b>
<b>Do you have any adverse credit?</b>	<b>Explanation:</b>

**Client Information Form**

Type of Entity:	Sole Trader Limited Company	Partnership Other	PLC	<b>Business Financials:</b>	
Business Legal Name:			Annual Turnover:		
Trading Address:			Last Year Net Profit:		
Area:			Company Registration Number:		
Town / City:			V.A.T Number:		
Postcode:			Number of Years Trading:		
Daytime Telephone:			Number of Employees:		
Mobile:			Est. Monthly Salary:		
Email:			Business Bank Account Name   Sort Code & Account Number		
Website:			<b>Applicant Details</b>	Percentage of Ownership:	%
<b>Accountant Details</b>					
Accountant Firm:			Accountant Email:		
Accountant Name:			Accountant Tel:		
<b>Personal Details</b>					
Full Name:			Marital Status:		
Home Address:			Date of Birth:		
Town:			Gender:	Male	Female
Postcode:			Prior Address if less than 3 years:		
Residential Status:	Home Owner Living with parents	Private renter Council	Town:		
Home Telephone:			Postcode:		
Length of Residence:			Length of Residence (pre 3 years):		